

Thursday, September 10, 2020

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on September 10, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:34 am.

MINUTES

Present:

Chair:	M. Babchuk	City of Campbell River
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	N. Anderson	Cortes (Area B)
	C. Cornfield	City of Campbell River
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	A. Adams	City of Campbell River
	W. Cole-Hamilton	City of Courtenay
	M. Davis	Village of Tahsis
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	W. Morin	City of Courtenay
Alt. Directors:	M. McCollum	City of Courtenay
	C. Evans	City of Campbell River
	A. Bissinger	Town of Comox
	S. Sullivan	Village of Cumberland
	N. Minions	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	A. Baldwin	Legislative Services Assistant

Absent:

Directors:	J. Colborne	Village of Zeballos
Alt. Directors:	B. Ives	Village of Sayward

ATTENDANCE:

With the exception of Chair Babchuk, Vice-Chair Hamir, Directors Leigh, Cole-Hamilton, McCollum, and Frisch, all board members participated in the meeting by electronic means.

C. Wile, K. Douville, S. Hainsworth, S. Willie, A. Idris, J. Lee, G. Bau Baiges, CVRD, were also in attendance at the meeting.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

B. Leigh/A. Hamir: THAT the agenda be approved as presented.

208 Carried

ADOPTION OF MINUTES:

W. Cole-Hamilton/D. Frisch: THAT the minutes of the Comox Strathcona Waste Management Board meeting held June 25, 2020 be adopted.

208 Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES

A. Hamir/W. Cole-Hamilton: THAT the Comox Strathcona Waste Management Advisory Committee minutes dated August 27, 2020 be received.

208 Carried

REGIONAL ORGANICS COMPOST PROJECT – SEPTEMBER 2020

B. Leigh/D. Frisch: THAT the report dated September 4, 2020 regarding an update on the Regional Organics Compost project related to the procurement of the compost processing facility and transfer station, cost estimates and timeline be received.

209 Carried NAY: G. Whalley, B. Leigh

S. Hainsworth, Manager of Operating and Capital Procurement, and M. Rutten, General Manager of Engineering Services, presented an update on the Regional Organics Compost project related to the procurement of the compost processing facility and transfer station, cost estimates and timeline.

D. Frisch/M. McCollum: THAT the 2020 – 2024 Financial Plan and Capital Expenditure Program for the Comox Strathcona Waste Management service, functions 391 – 393, be amended by increasing solid waste capital infrastructure expenses in 2020 by \$830,601, from \$400,000 to \$1,230,601, to be funded by additional contributions from capital works reserves of the same amount for the Regional Organics Compost Project (#1049).

209 Carried NAY: G. Whalley; B. Leigh, J. Abram

CAMPBELL RIVER WASTE MANAGEMENT CENTRE – 2020 CLOSURE AND UPGRADING PLAN

W. Cole-Hamilton/A. Hamir: THAT the report dated September 1, 2020 regarding an overview of the proposed 2020 Closure and Upgrading Plan for the Campbell River Waste Management Centre landfill be received.

209 Carried

A. Adris, Engineering Analyst, presented information regarding the proposed 2020 Closure and Upgrading Plan for the Campbell River Waste Management Centre landfill.

D. Frisch/W. Cole-Hamilton: THAT the 2020 Closure and Upgrading Plan for the Campbell River Waste Management Centre, dated August 2020 and prepared by GHD Limited, be received and approved for submission to the Ministry of Environment and Climate Change Strategy.

209

Carried

COMOX VALLEY WASTE MANAGEMENT CENTRE LANDFILL EXPANSION CELL 2 PROJECT

B. Leigh/C. Evans: THAT the report dated September 3, 2020 regarding on the timeline and regulatory steps necessary to begin the expansion of the Comox Valley Waste Management Centre landfill to Cell 2 be received.

209

Carried

S. Willie, Solid Waste Analyst, presented information regarding the timeline and regulatory steps necessary to begin the expansion of the Comox Valley Waste Management Centre landfill to Cell 2.

COMOX STRATHCONA WASTE MANAGEMENT REMOVAL OF NON-RECYCLING BINS – GOLD RIVER

B. Unger/D. Frisch: THAT the report dated September 1, 2020 regarding a recommendation for the removal of two non-Recycle BC collection bins in the Village of Gold River located at the Village's arena and Shell gas station, on Muchalat Drive be received.

209

Carried

J. Lee, Manager of CSWM Operations, provided an overview of the report regarding a recommendation for the removal of two non-Recycle BC collection bins in the Village of Gold River.

B. Unger/W. Cole-Hamilton: THAT the Comox Strathcona Waste Management non-Recycle BC recycling bins located within the Village of Gold River be removed, effective October 31, 2020;

AND THAT the Recycle BC depot hours of operation be extended to seven days a week.

209

B. Unger/D. Frisch: THAT the matter of the removal of two non-Recycle BC collection bins in the Village of Gold River be deferred to the December 3, 2020 Comox Strathcona Regional Waste Management Board meeting and that staff provide a report on the implications of extending the operating hours of the Recycle BC depot.

209

Carried *NAY: A. Bissinger*

COVID-19 RESPONSE AND RENEWAL – COMOX STRATHCONA WASTE MANAGEMENT

W. Cole-Hamilton/A. Hamir: THAT the report dated September 4, 2020 regarding a COVID-19 Response and Renewal Plan for the CSWM service be received.

209

Carried

M. Rutten, General Manager of Engineering Services, presented information regarding a COVID-19 Response and Renewal Plan for the CSWM service.

B. Leigh/A. Hamir: THAT the COVID-19 Response and Renewal Action Plan for the Comox Strathcona Waste Management Service, as included within the staff report dated September 4, 2020, be approved with the exception that a \$439,000 reduction be applied to the tax requisition rather than \$1 million.
209

The Board was polled on the following motion:

C. Cornfield/B. Leigh: THAT the levels of requisition and funding as contemplated by the COVID-19 Response and Renewal Action Plan for the CSWM service be deferred to the upcoming 2021-2025 financial planning process.
209

Defeated

The Board was polled on the following motion:

A. Adams/C. Evans: THAT the main motion be amended by striking out the figure "\$439,000" and replacing it with "\$500,000" and inserting the words "for the term of 2021-2022" at the end of the motion.
Carried

The Board was polled on the main motion as amended as follows:

THAT the COVID-19 Response and Renewal Action Plan for the Comox Strathcona Waste Management Service, as included within the staff report dated September 4, 2020, be approved with the exception that a \$500,000 reduction be applied to the tax requisition rather than \$1 million for the term of 2021-2022.
Defeated

The Board was polled on the following motion:

D. Frisch/J. Abram: THAT the COVID-19 Response and Renewal Action Plan for the Comox Strathcona Waste Management Service, as included within the staff report dated September 4, 2020, be approved.
209

Carried

LIVING WAGE PROCUREMENT POLICY AMENDMENT

W. Morin/D. Frisch: THAT the report dated September 1, 2020 regarding updates to the Comox Valley Regional District's procurement policy be received.
209

Carried

S. Hainsworth, Manager of Operating and Capital Procurement, provided an overview of the report regarding updates to the Comox Valley Regional District's procurement policy.

BOARD CODE OF CONDUCT POLICY

B. Leigh/A. Hamir: THAT the report dated September 1, 2020 regarding the Board Code of Conduct Policy that articulates the shared expectations for conduct and behaviour by elected and appointed officials be received.

208

Carried

J. Martens, General Manager of Corporate Services, provided an overview of the report regarding the Board Code of Conduct Policy that articulates the shared expectations for conduct and behaviour by elected and appointed officials.

CSWM MANAGEMENT REPORT

D. Frisch/M. McCollum: THAT the Comox Strathcona Waste Management Board management report dated September 2020 be received

208

Carried

TERMINATION:

D. Frisch/B. Leigh: THAT the meeting terminate.

Carried

Time: 12:42 pm

Confirmed this _____ day of _____ 20__:

Michele Babchuk
Presiding Member

Certified Correct:

Jake Martens
General Manager of Corporate Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant